

BOLSOVER / NORTH EAST DERBYSHIRE DISTRICT COUNCIL

**RECORD OF DECISION TAKEN BY THE
JOINT ASSISTANT DIRECTOR, HR AND PAYROLL**

14 September 2016

Implementation of an Employee Assistance Programme in BDC/NEDDC

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
9.1 To exercise within approved budgets all matters of day to day administration and operational management of the services and functions for which they are responsible.	<p>To commence an Employee Assistance Programme for BDC and NEDDC staff</p> <p>The costs involved are £1067.00 (£2.23 per employee) for NEDDC and £1121.69 (£2.23 per employee) for BDC.</p>	To promote Health and Wellbeing, and reduce sickness absence	Continue without an EAP	NA

Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No (Paragraph *)	No	Yes	Yes

Authorising Signature:..



Job title: Joint Assistant Director HR & Payroll

To be completed by PA to Director of Transformation:

Unique Reference Number: .. NEDDC DD/117/16/SB
BDC .. DD/119/16/SB.....

Date decision may be implemented following call in (if necessary):

Circulation to:

Councillors
Chief Executive
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit